

DRAFT

**MINUTES FROM THE MEETING OF THE
BOARD OF DIRECTORS OF
CLIFF PARK HIGH SCHOOL
HELD ON APRIL 19, 2016**

Directors attending: Rodney Hale, Robert McIntosh, Nicole Barnes, Kelly Goetsche, Fred Shumake, and Deborah Dorsey.

Guests: Jason McMillin, Hydia Green, Sue Mash, Charles Hall, Jeff Waechter, Karen Wachter, John Stack, Josh Gossett, Jason Moore, and Arthur L. Clements III, Esq.

Mr. Hale called the Meeting to order at 6:11 p.m. and asked for a motion concerning the Agenda. Thereafter, upon a motion duly made by Mr. McIntosh and seconded by Ms. Dorsey, the Board of Directors unanimously passed the following resolution:

**16-19 RESOLVED, that the Board of Directors accepts the Agenda
for the Board Meeting on April 19, 2016, subject to any
amendment by the Board of Directors during said meeting.**

Mr. Hale then asked for any corrections or changes to the Minutes from the previous meeting. There being no changes, upon a motion duly made by Ms. Dorsey and seconded by Ms. Goetsche, the Board of Directors unanimously passed the following resolution:

**16-20 RESOLVED, that the Board of Directors approves the minutes
from the March 15, 2016 meeting as presented.**

Mr. Clements presented a Legal Update and reminded the Board about new House Bill 2 requirements applicable to charter schools and charter school Governing Authorities. He will be providing Sunshine Law Training immediately following the meeting.

Sue Mash provided the Sponsor's Report and reviewed with the Board articles in the Sponsor Connection Newsletter. Board Training is available on the Charter School Specialists website. Ms. Mash discussed the impact of NWEA testing on dropout recovery schools and the fact that students would be receiving a zero if they do not take this test. She pointed out that students at dropout recovery schools see no point in taking this test because it does not count for graduation or impact their credits earned.

National Charter School Week will occur the first week in May and there will be a rally at the Statehouse. She then discussed resources available from the U.S. Department of Education on climate change and a grant opportunity for a School Fitness Center.

Ms. Mash directed the Board's attention to the At-A-Glance Report and told the Board that dropout recovery schools need to be thinking about teacher licensure and making sure that all licenses are up-to-date before Opening Assurances. Mr. Stack

mentioned that the School has been using Federal Funds for onboarding new teachers and Professional Development. Relevant information is loaded into Schoology. Ms. Mash commented that she likes Schoology because training is repeatable, which saves money. Thereafter, upon a motion duly made by Mr. McIntosh and seconded by Ms. Dorsey, the Board of Directors unanimously passed the following resolution:

16-21 RESOLVED, that the Board of Directors accepts the Sponsor's Report as present.

Mr. McMillin presented the Financial Report and told the Board that the School's FTEs were strong and that the School is current on all accounts payable. The School is in a strong cash position and ahead of Budget. He will be presenting the Five Year Forecast at the May Board Meeting and he reminded the Board that the IRS 990 Tax Returns were due during May and were being completed by Brian Adams. Thereafter, upon a motion duly made by Ms. Goettsche and seconded by Ms. Dorsey, the Board of Directors unanimously passed the following resolution:

16-22 RESOLVED, that the Board of Directors accepts the Financial Report as presented.

Mr. Stack presented the Management Company Report. Mr. Stack reported that enrollment is strong at the School and that Mr. Waechter is doing a great job. He distributed the Local Report Card for the School and introduced Karen Wachter and described her background with dropout recovery schools. She will become the Regional Director with oversight for the School. She will take the place of John Risner and Cambridge will also be hiring Academic Coaches for schools in Columbus and the southern part of the state.

Mr. Stack mentioned that the 2015 LRC did not count under the closure statute and that 2015 was a transition year with ODE. He pointed out that the School did very well on the LRC compared to other dropout recovery schools. The differences between the LRC for traditional high schools and dropout recovery schools was explained.

Mr. Stack then discussed the transition plan with Ms. Wachter and stated that he will be attending the next couple of meetings with Ms. Wachter.

Mr. Hale commented that the LRC Gap Closing Measure was poor. Mr. Stack pointed out that the School "met standards" and that Cambridge does not spend a lot of time worrying about the score for Gap Closing. Instead, the School focuses on whether it meets or exceeds standards and whether the number of graduates is increasing. Ms. Mash pointed out that "Meets Standards" is very good for a dropout recovery school. In response to a question from Ms. Goettsche, Ms. Wachter stated that parents see the LRC and Mr. Moore commented that the results are typically part of the School's Annual Report when the LRC is released on time. Mr. Hale commented that a parent reading the LRC might be concerned about the low score on Progress. Mr. Stack stated that he does not believe that parents look at those measures and are more concerned about graduation numbers and safe and clean facilities. Thereafter, upon a motion duly made

by Mr. McIntosh and seconded by Ms. Dorsey, the Board of Directors unanimously passed the following resolution:

16-23 RESOLVED, that the Board of Directors accepts the Management Company Report as presented.

Mr. Waechter mentioned that students had recently toured Wright State courtesy of Jason Moore. In response to a question from Mr. McIntosh, Mr. Waechter stated that current attendance is 43% compared to 50% in March.

Mr. Stack reported that the School had started on the budgeting process and that there will be more money available for staffing. Thereafter, upon a motion duly made by Mr. McIntosh and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolution:

16-24 RESOLVED, that the Board of Directors accepts the State of School Report as presented.

Mr. Clements distributed draft Management Company Evaluation forms and there was a discussion about the format. It was agreed that the Evaluation would be completed by individual Board Members and returned to Mr. Clements for compilation.

The Board discussed the Academic Intervention and Prevention Policy. Thereafter, upon a motion duly made by Ms. Barnes and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolution:

16-25 RESOLVED, that the Board of Directors approves the Academic Intervention and Prevention Policy as presented.

There followed a discussion about whether to consider admitting 15 year old students to the School. Mr. Stack mentioned that he had contacted the Sponsor and that the Board would need to adopt a resolution permitting the enrollment of 15 year old students. Mr. Shuemaker mentioned that the Board had previously suggested admitting 15 year old students and that Cambridge had rejected the suggestion. He asked about the change in thinking. Mr. Stack responded that at the time, dropout recovery schools were subject to the "Waiver" from the closure statute, which by law could only apply to dropout recovery schools enrolling students age 16 and older. That statute is no longer in effect, so 15 year olds could be admitted. Mr. Shuemaker also raised a concern about 15 year old students mixing with 22 year old students. Mr. Stack stated that under current regulations, students who are more than 5 years apart may not be taught in the same classroom. In response to a question from Ms. Goettsche about the potential impact on enrollment, Mr. Hall stated that he believed enrollment would increase by about 25 students. In response to a question from Ms. Goettsche about whether this would impose a burden on the existing facilities and staff, Mr. Hall stated that he did not see any issues and Mr. Clements stated that he was not aware of any legal issues. Thereafter, upon a motion duly made by Ms. Dorsey and

seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolution:

16-26 RESOLVED, that the Board of Directors authorizes a charter modification to permit the enrollment of 15 year old students and further authorizes its Board President to sign any documents related to such a charter amendment.

There were no Board Member comments. Mr. Hale mentioned that the Annual Meeting would be occurring on May 17 and asked for Board Members to submit to him any proposed Agenda items.

Thereafter, the meeting was adjourned and Mr. Clements presented Sunshine Law Training to the Board.

Deborah Dorsey, Secretary
Cliff Park High School