

**MINUTES FROM THE BOARD RETREAT MEETING
FOR CLIFF PARK HIGH SCHOOL
HELD ON MAY 18-19, 2018**

Directors attending: Rod Hale, Robert McIntosh, Fred Shuemake, Dana Calhoun and Nicole Barnes.

Guests: Jason McMillin, Chuck Hall, Jeff Waechter, Sally Perz, Jerry Farley, John Stack, Dave Cash and Arthur L. Clements, III, Esq.

Mr. Hale called the Board Retreat to order at 3:21 p.m. and following introductions, turned the meeting over to Sally Perz, the Board's Strategic Planning Facilitator.

Mr. Clements presented a Board Governance Refresher and discussed the duties and responsibilities of Board Members including their fiduciary duties and other duties under the Charter and Management Agreement. He also reviewed with the Board the various Board governing documents including the Code of Regulations, Management Agreement summary, and Lease summary.

Ms. Perz emphasized the importance of ongoing Board development and training. She suggested that each Board Member take a section of the School's Charter, understand the details, and present it to the rest of the Board. She also suggested that whenever the Board receives a written report, it should be prepared to ask the author questions. Also, she suggested asking the School Leader what they need from the Board so that the School can tap the expertise of its Board Members.

There followed a discussion about the need to approve the food service vendor contract for the upcoming School year. Thereafter, upon a motion made by Mr. McIntosh and seconded by Ms. Barnes, the Board of Directors unanimously passed the following resolution:

18-47 RESOLVED, that the Board of Directors approves the contract with Springfield City Schools subject to further modification as negotiated by the Board President and approved by the School Leader and Legal Counsel.

Mr. Stack made a presentation about both Schools and their key performance indicators. Two of the biggest challenges for the School are transportation and recruiting teachers.

Mr. Farley discussed Career Education and the importance of helping to understand that high school is not the "finish line" but the "starting line" for adulthood. He then discussed the various funding sources for Career Technical Education including ODE and Work Experience Programs ("WEP"). These programs offer stipends

to students. Mr. Farley mentioned that the challenge is finding a partner who will work collaboratively with the School. Currently, the Workforce Innovation and Opportunity Act ("WIOA") partner in Middletown is Easter Seals. He is trying to work with a WIOA partner in Springfield. Generally, it is difficult to find a WIOA partner.

Mr. Farley then discussed the challenges associated with putting together a CTE program and who in state government he had been working with to accomplish these goals. He also discussed the various funding sources and the plans to make programming available to students in the areas of construction, healthcare, information technology, manufacturing, and landscaping. Tier 1 programs receive \$5,192 per FTE and Tier 4 receive \$1,525 per student. An example of a Tier 4 program is Child Development Associate. He then explained that Tier 3 funding is \$1,795 per FTE and that Career Based Intervention (CBI) teaches employability skills. He then discussed how points can be earned toward the alternative graduation pathway.

Mr. Farley then discussed the Work Keys certification versus the Work Readiness Seal. He expects the former to be discontinued and the latter to be adopted in Ohio. The Work Readiness Seal will include a sticker on a student's diploma that will indicate whether a student is "expert" or "proficient" in a particular field based upon their test results.

During dinner on Friday, the Board heard from three representatives from the business community with knowledge about internships and helping at risk youth develop the skills necessary to enter the workforce. They were Robert Muller, Joseph Hils, and Teresa Moore.

The Board then engaged in SWOT analysis for each School and over the next day worked to create a Vision Statement for each School followed by a set of strategies and tactics to be used moving forward.

The meeting was adjourned at 3:20 p.m. on May 19.

Nicole Barnes, Secretary
Cliff Park High School