

**MINUTES FROM THE MEETING OF THE
BOARD OF DIRECTORS OF
CLIFF PARK HIGH SCHOOL
HELD ON NOVEMBER 13, 2018**

Directors attending: Rod Hale, Fred Shuemake, Amy Clay, Robert McIntosh, and Dana Calhoun.

Director Absent: Nicole Barnes.

Guests: Stefanie Page, Jeff Waechter, Joni Hoffman, Josh Gossett, Chuck Hall, John Stack, Jason McMillin, Maureen Businger, and Arthur L. Clements III, Esq.

Mr. McIntosh called the meeting to order at 6:40 p.m. and following introductions asked for a motion excusing the attendance of Nicole Barnes due to work commitments. Thereafter, upon a motion made by Mr. Hale and seconded by Ms. Calhoun, the Board of Directors unanimously passed the following resolution:

18-102 RESOLVED, that the Board of Directors excuses the attendance of Nicole Barnes due to work commitments.

There were no changes to the Agenda. Thereafter, upon a motion made by Ms. Clay and seconded by Mr. Hale, the Board of Directors unanimously passed the following resolution:

18-103 RESOLVED, that the Board of Directors accepts the Agenda for the Board Meeting on November 13, 2018, subject to any amendment by the Board of Directors during said meeting.

There were no changes to the Minutes from the previous meeting. Thereafter, upon a motion made by Mr. Hale and seconded by Ms. Calhoun, the Board of Directors unanimously passed the following resolution:

18-104 RESOLVED, that the Board of Directors approves the minutes from the October 16, 2018 meeting as presented.

Mr. Clements provided a Legal Update and discussed proposed changes to the sponsorship rules, which would require all sponsors to include in their contracts a provision making the Ohio Department of Education a third party beneficiary under the Charter.

Ms. Hoffman presented the Sponsor Update and reviewed with the Board the Sponsor Connection Newsletter articles on the Local Report Card and graduation requirements. The Sponsor does not see any legislative interest in providing relief on the graduation test. It was explained that due to the increase in the graduation requirement to 67% all schools with graduation rates lower than 67% will be "priority schools." The School must submit a School Improvement Plan to ODE by December 21 and the Sponsor would like to see a draft by December 14. It was pointed out that

elements from the different plans required of the School could be cut and pasted to meet ODE's requirements. Ms. Hoffman also pointed out there are many training opportunities offered by the Sponsor over the next few months. Thereafter, upon a motion made by Mr. McIntosh and seconded by Ms. Clay, the Board of Directors unanimously passed the following resolution:

18-105 RESOLVED, that the Board of Directors accepts the Sponsor's Report as presented.

Mr. McMillin presented the Financial Report and noted that the School was outperforming its Budget. The School was paid on 173 FTEs in October and 185 FTEs in November. The School has a strong cash position and there were no Federal Funds carried over. The School's GAAP Financial Statements will be filed by the November deadline.

Mr. McMillin reminded the Board that the School is holding \$188,000 in escrow in connection with the building expansion. Once the landlord accounts for the expenses for the buildout and for interest on the loan, the School will release funds. So far, there has been about \$11,000 in interest.

Thereafter, upon a motion made by Ms. Clay and seconded by Mr. McIntosh, the Board of Directors unanimously passed the following resolution:

18-106 RESOLVED, that the Board of Directors accepts the Financial Report as presented.

Mr. Stack presented the Management Company Report and informed the Board that the proposed negative changes to rules surrounding dropout recovery schools appear to have been stopped but that he and his team remain ready to testify against the proposals if necessary. Mr. Stack noted that ODE had once again changed the progress measurement for the Local Report Card and commented that everyone needs to watch what ODE is doing all the time.

A Grand Opening with appropriate guests from the community is being planned for the Cliff Park addition and Mr. Stack is working with Mr. Waechter on the arrangements. Thereafter, upon a motion made by Mr. McIntosh and seconded by Ms. Calhoun, the Board of Directors unanimously passed the following resolution:

18-107 RESOLVED, that the Board of Directors accepts the Management Company Report as presented.

Mr. Waechter stated that so far students had earned more than 60 credits and that he was looking forward to the Grand Opening. A draft of the plan for ODE to provide support to dropout recovery schools is expected by December 14. Enrollment is approaching 200 students. Mr. Waechter recently began attending a monthly

Springfield business community luncheon to help promote the School and its Career Tech programs.

Thereafter, upon a motion made by Ms. Clay and seconded by Mr. McIntosh, the Board of Directors unanimously passed the following resolution:

18-108 RESOLVED, that the Board of Directors accepts the State of School report as presented.

The Board discussed the proposed Policies and Mr. Shuemake asked questions about the Asthma Inhaler Policy and it was explained how the Policy would be applied to different students in different situations. It was confirmed that students who appear to be in respiratory distress but did not have asthma medication at the School could not use another student's inhaler and that 9-1-1 would be called. Mr. Clements reviewed the other proposed Policies and there were no further questions.

Thereafter, upon a motion made by Mr. Hale and seconded by Ms. Calhoun, the Board of Directors unanimously passed the following resolutions:

18-109 RESOLVED, that the Board of Directors approves the following policies: Missing Children, Epinephrine Injector, Asthma Inhaler, Policy on Protective Eyewear, Immunization, Sealed Records, Procurement with Federal Funds and Anti-Bullying, Anti-Harassment and Anti-Intimidation Policy as presented and repeals any previous policy that may conflict with those presented.

The Board discussed the three quotes that Mr. Waechter had received for cleaning services at the School now that it would be much larger. He explained that a prior vendor had been terminated earlier in the year due to poor service and that BOB'S Window Washing & Janitorial Service Co. had been hired on an interim basis and was doing a good job. The Board reviewed the quotes and elected to continue using Bob's due to the superior service even though it was about \$150 per month more expensive

Mr. Clements confirmed that no Board Member or any family member of a Board Member and no staff member or any family member of a staff member at Cliff Park was affiliated with BOB'S Window Washing & Janitorial Service Co. Thereafter, upon a motion made by Mr. McIntosh and seconded by Ms. Clay, the Board of Directors unanimously passed the following resolution:

18-110 RESOLVED, that the Board of Directors authorizes its President, Rod Hale, to enter into a contract for cleaning services at Cliff Park High School in an amount not to exceed \$2,900 per month.

Thereafter, the meeting was adjourned.

Nicole Barnes, Secretary
Cliff Park High School