

**MINUTES FROM THE MEETING OF THE  
BOARD OF DIRECTORS OF  
CLIFF PARK HIGH SCHOOL  
HELD ON FEBRUARY 16, 2016**

Directors attending: Rodney Hale, Robert McIntosh, Nicole Barnes, Kelly Goettsche, Fred Shuemaker and Deborah Dorsey.

Guests: Jason McMillin, Dave Cash, Charles Hall, Jeff Waechter, John Stack, and Arthur L. Clements III, Esq.

Mr. Hale called the Meeting to order at 6:06 p.m. and asked for a motion concerning the Agenda. Thereafter, upon a motion duly made by Ms. Dorsey and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolution:

**16-01 RESOLVED, that the Board of Directors accepts the Agenda for the Board Meeting on February 16, 2016, subject to any amendment by the Board of Directors during said meeting.**

There were no public comments.

Mr. Hale asked Mr. Clements for any Legal Update. Mr. Clements explained that House Bill 2 had become effective on February 1, 2016 and that many new requirements had gone into effect, most of which were discussed during the Board Training conducted at the November Board Meeting. In particular, he mentioned that new Conflict of Interest Rules required an update to the School's Conflict of Interest Policy and Disclosure Form, which Mr. Clements stated he would discuss later in the meeting.

There were no changes to the Minutes from the previous meeting. Thereafter, upon a motion duly made by Ms. Barnes and seconded by Mr. McIntosh, the Board of Directors unanimously passed the following resolution:

**16-02 RESOLVED, that the Board of Directors approves the Minutes from the December 15, 2015 meeting as presented.**

Mr. Cash presented the Sponsor's Report and told the Board that House Bill 2 went into effect on February 1, and that ODE is catching up to the new legislation through the help of Colleen Grady, who used to work for the Legislature and now works for ODE and is watching the rule making very carefully. Mr. Cash then pointed out some articles in the Sponsor Connection Newsletter, including stories about Ron Adler and the Ohio Coalition for Quality Education. He also noted an article about ECOT and a story about its students and how much they like school. Mr. Cash also discussed the new CTE-26 Forms and a New Career Advising Product called Envision, which is free.

Mr. Cash also discussed a developing concern for all drop-out recovery schools and the calculation of Valued Added. ODE requires all drop-out recovery schools to measure Value Added using the NWEA Test, but the test is meaningless to the students because it does not count towards graduation or any metric that they care about. As a result, they may not take the test at all or not try if they do take the test. ODE is trying to determine what to do if a school does not have enough students who take the test so that Value Added can be computed.

Mr. Cash urged Board Members to review the online training available regarding the new graduation pathways and reviewed with the Board the At-A-Glance Report for the School.

Mr. Hale asked whether Charter School Specialists had a policy regarding the acceptance of training provided by other sponsors or other sources. Mr. Cash stated that the School's sponsor would accept training from multiple sources and pointed out that the CSS training had been created in 15-20 minute modules so that it could be taken at a Board Member's convenience. Thereafter, upon a motion duly made by Ms. Goettsche and seconded by Mr. McIntosh, the Board of Directors unanimously passed the following resolution:

**16-03 RESOLVED, that the Board of Directors accepts the Sponsor's Report as presented.**

Mr. McMillin presented the Financial Report and stated that the School revenue is below budget, but is operating above budget overall because of lower expenses. The School's cash position is strong and Federal Funds are being spent and all PCRs have been submitted. Mr. McMillin then reviewed with the Board the Federal Program expenditures for IDEA Title IIA and the other federal programs. The 2015 audits are in progress and the CAFRs were completed and submitted by December 31 by Mr. Adams' office.

Mr. McMillin then reviewed with the Board the implications of GASB 68 and the requirement that unfunded pension liabilities be added to any public entity's financial statements. He also stated that Mr. Adams had informed him that the School's 990 tax return would be completed by February 16. Thereafter, upon a motion duly made by Mr. McIntosh and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolution:

**16-04 RESOLVED, that the Board of Directors accepts the Financial Reports as presented.**

Mr. Stack presented the Management Company Report and noted that Cambridge Leadership Team Members were visiting each school and taking the staff to lunch.

Mr. McIntosh raised a question about the student-teacher ratio and there followed a brief discussion about what was required under the Sponsor Contract.

Thereafter, upon a motion duly made by Ms. Goettsche and seconded by Ms. Dorsey, the Board of Directors unanimously passed the following resolution:

**16-05 RESOLVED, that the Board of Directors accepts the Management Company Report as presented.**

Mr. Waechter presented the State of the School Report for Cliff Park and reviewed with the Board the current enrollment and asked if there were any questions about his report contained in the Board Book.

There were no comments or questions about the demographic information or the report on the School's compliance with Attachment 6.4(b). Thereafter, upon a motion duly made by Mr. McIntosh and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolution:

**16-06 RESOLVED, that the Board of Directors accepts the State of the School Report as presented.**

Thereafter, upon a motion duly made by Ms. Goettsche and seconded by Ms. Dorsey, the Board of Directors unanimously passed the following resolution:

**16-07 WHEREAS, the Board of Directors has reviewed a comparison of the Cliff Park High School current racial and ethnic demographics with the demographics for the surrounding area.**

**WHEREAS, the School markets to every subsection of the potential student population.**

**BE IT RESOLVED, that the Board of Directors finds the School's marketing plan continues its commitment to the requirements of the applicable racial and ethnic balance laws.**

Mr. Hale asked if there were any questions about the Revised Conflict of Interest Policy or the Diabetes Care Policy and Procedures. Mr. Clements explained the highlights from the Conflict of Interest Policy. Thereafter, upon a motion duly made by Mr. McIntosh and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolutions:

**16-08 RESOLVED, that the Board of Directors approves the Revised Conflict of Interest Policy as presented.**

**16-09 RESOLVED, that the Board of Directors approves the Diabetes Care Policy and Procedures as presented.**

The Board discussed the provision of Stipends as permitted under House Bill 2. Thereafter, upon a motion duly made by Mr. McIntosh and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolution:

**16-10 RESOLVED, that the Board of Directors authorizes a Stipend payment of \$125.00 per meeting, per month, and a \$62.60 Stipend for any subsequent meeting held during the same month, provided however that no one Board Member shall be paid in excess of \$5,000 of Stipends in total from any source in any fiscal year (July 1 – June 30).**

There followed a discussion about replacing the iPads with Surface computers. It was noted that Mr. Shuemake had installed antivirus software on each computer and that Microsoft Office had been purchased. The total purchase price was \$9,606.67 for the six (6) computers and protective cases. Cliff Park will reimburse Marshall for two of the computers.

It was noted that pursuant to the School's Electronic Equipment Use Policy Board Members could purchase their iPads for \$100 even though their depreciated value is \$0. Mr. Hale offered to purchase any Board Member's iPad if a Board Member did not want it. Ms. Goettsche noted that her iPad was broken. Mr. McMillin stated that he would be deducting the iPad purchase price from Stipends otherwise due and owing to individual Board Members with the exception of Ms. Goettsche.

Thereafter, upon a motion duly made by Mr. McIntosh and seconded by Ms. Barnes, and following a unanimous roll call vote, the Board of Directors entered executive session to discuss the acquisition of real estate and the employment, promotion, demotion of a public employee or official.

Thereafter, upon a motion duly made by Mr. McIntosh and seconded by Ms. Barnes, the Board of Directors voted unanimously to leave executive session and return to public session. There were no Board Member comments. The next meeting will take place on March 15, 2016 at Cliff Park High School. Thereafter the meeting was adjourned.

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Deborah Dorsey, Secretary  
Cliff Park High School