

DRAFT

**MINUTES FROM THE MEETING OF THE
BOARD OF DIRECTORS OF
CLIFF PARK HIGH SCHOOL
HELD ON FEBRUARY 21, 2017**

Directors attending: Rod Hale, Fred Shuemake, Nicole Barnes, Bob McIntosh, Kelly Goettsche

Guests: Amy Printy, Jasoni, Josh Gossett, Chuck Hall, Jeff Waechter, Tracy Carter, Michelle D'Amico, and Arthur L. Clements III, Esq.

Mr. Hale called the meeting to order at 5:30 p.m. and asked for a motion to enter Executive session. Thereafter, upon a motion duly made and seconded, the Board of Directors unanimously passed the following resolution following a unanimous roll call vote:

17-01 RESOLVED, that the Board of Directors enters Executive session to discuss the appointment, employment, promotion or demotion of a public employee or official.

Thereafter, upon a motion duly made and seconded, the Board of Directors voted unanimously following a roll call vote to leave Executive session and return to public session.

Mr. Hale asked for a motion concerning the Agenda. Thereafter, upon a motion made by Ms. Goettsche and seconded by Mr. McIntosh, the Board of Directors unanimously passed the following resolution:

17-02 RESOLVED, that the Board of Directors accepts the Agenda for the Board Meeting on February 21, 2017, subject to any amendment by the Board of Directors during said meeting.

There were no changes to the Minutes from the Board Meetings held on December 5, 13, 2016 or January 26, 2017. Thereafter, upon a motion made by Mr. McIntosh and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolutions:

17-03 RESOLVED, that the Board of Directors approves the minutes from the December 5, 2016 as presented.

17-04 RESOLVED, that the Board of Directors approves the minutes from the December 13, 2016 meeting as presented.

17-05 RESOLVED, that the Board of Directors approves the minutes from the January 26, 2017 meeting as presented.

Michelle D'Amico presented the Sponsor's Report and reviewed with the Board the At-A-Glance Report as well as various reporting and other deadlines. She noted that the report on the results from the administration of nationally normed assessments had been submitted on time and that all compliance items were current. She directed the Board's attention to the Sponsor Connection Newsletter and the article on the Sponsor performance rating, which notes that St. Aloysius received the highest rating on the Sponsor Evaluation system.

Ms. D'Amico also mentioned the new employees hired at Charter School Specialists including Kerry Jupina, Frank Stoy, and Steve Schultheis. Ms. D'Amico encouraged Board Members to read the article about the legislation pending at the State House and the impact it may have on charter schools.

An onsite assistance review was recently completed for the School and conducted by Susan Scarponi. Thereafter, upon a motion made by Mr. McIntosh and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolution:

17-06 RESOLVED, that the Board of Directors accepts the Sponsor's Report as presented.

Mr. McMillin presented the Financial Statements for the School and noted that it was operating within the Budgeted FTE and has positive Net Revenue for the first seven months of the year. The School is in a strong cash position, which will expand by the end of the year.

The Auditor's Office is 45 days behind in releasing the School's Audit. Draft 990 Tax Returns were distributed and Mr. McMillin noted that the School's return had been filed on February 15. In response to a question from Ms. Barnes about the level of detail on the invoices submitted related to salt purchased to melt ice and snow, Mr. McMillin stated that the actual invoices contain more detail about the dates the salt is actually used. Thereafter, upon a motion made by Ms. Goettsche and seconded by Mr. McIntosh, the Board of Directors unanimously passed the following resolution:

17-07 RESOLVED, that the Board of Directors accepts the Financial Report as presented.

The Board reviewed the Management Company Report in the Board Book. Thereafter, upon a motion made by Ms. Goettsche and seconded by Mr. McIntosh, the Board of Directors unanimously passed the following resolution:

17-08 RESOLVED, that the Board of Directors accepts the Management Company Report as presented.

Mr. Waechter presented the State of the School Report and told the Board that students had earned a record number of credits during the month of January and that

last week, the School recorded enrollment of 178 students, the highest enrollment ever. Mr. Waechter reviewed with the Board the Racial Balance Report and it was noted that the School's demographics did not match the demographics for the zip code. Mr. Waechter assured the Board that the School does not target any particular demographic group with respect to marketing.

Thereafter, upon a motion made by Mr. McIntosh and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolutions:

17-09 RESOLVED, that the Board of Directors accepts the State of School Report as presented.

17-10 WHEREAS, the Board of Directors has reviewed a comparison of the Cliff Park High School current racial and ethnic demographics with the demographics for the surrounding area.

WHEREAS, the School markets to every subsection of the potential student population.

BE IT RESOLVED, that the Board of Directors finds the School's marketing plan continues its commitment to the requirements of the applicable racial and ethnic balance laws.

Mr. Waechter told the Board that the Attachment 6.4(b) Report had been submitted to the Sponsor.

There were no Board Member comments.

Thereafter, the meeting was adjourned.

Kelly Goettsche, Secretary
Cliff Park High School