

**MINUTES FROM THE MEETING OF THE
BOARD OF DIRECTORS OF
CLIFF PARK HIGH SCHOOL
HELD ON FEBRUARY 20, 2018**

Directors attending: Rod Hale, Robert McIntosh, Fred Shuemake, Nicole Barnes, Kelly Goettsche, and Dana Calhoun.

Guests: Jason McMillin, Amy Printy, Chuck Hall, Jeff Waechter, Stefanie Page, Josh Gossett, Joni Hoffman, Karen Wachter, Zach Riley, Mark Comanducci, Eric Walker-Mabry and Arthur L. Clements III, Esq.

Mr. McIntosh called the meeting to order at 6:24 p.m. and following introductions asked for a motion concerning the agenda. Thereafter, upon a motion duly made by Mr. Hale and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolution:

18-01 RESOLVED, that the Board of Directors accepts the Agenda for the Board Meeting on February 20, 2018, subject to any amendment by the Board of Directors during said meeting.

There was no public comment.

Mr. Clements provided a Brief Legal Update and talked about how to handle free speech and disciplinary issues around any protests occurring in response to the Parkland, Florida school shooting.

There were no changes to the minutes from the previous meeting. Thereafter, upon a motion duly made by Ms. Goettsche and seconded by Ms. Barnes, the Board of Directors unanimously passed the following resolution:

18-02 RESOLVED, that the Board of Directors approves the minutes from the December 19, 2017 meeting as presented.

Ms. Hoffman presented the Sponsor Report and discussed the Onsite Assistance Review ("OAR"). The purpose of the OAR is to improve academics at the School by identifying for the School Leader and Board areas that need improvement.

Ms. Hoffman then reviewed with the Board the Sponsor Connection Newsletter and highlighted the article about the Local Report Card, which she expects will change. She also discussed the Closure Criteria and how dropout recovery schools are subject to the criteria, but it is not clear how they would be applied. She also mentioned the "Seal of Approval" available for high school diplomas. Ms. Hoffman discussed the upcoming Principal's Academy and the availability of Active Shooter Training. The Annual Charter School Conference will take place in June. The At-A-Glance Report has undergone a formatting change. Schools can now compare their data to nearby comparable schools. Thereafter, upon a motion duly made by Ms. Goettsche and

seconded by Ms. Calhoun, the Board of Directors unanimously passed the following resolution:

18-03 RESOLVED, that the Board of Directors accepts the Sponsor's Report as presented.

Mr. McMillin presented the Financial Report for the School and noted that with strong enrollment, it was still above budget. All vendors are current and the School continues to expend Federal Funds on time. The School submitted its audit at the end of the year and final audits were submitted in January. The School's 990 Tax Return is contained in the Board Book. Thereafter, upon a motion duly made by Ms. Goettsche and seconded by Ms. Barnes, the Board of Directors unanimously passed the following resolution:

18-04 RESOLVED, that the Board of Directors accepts the Financial Report as presented.

Ms. Wachter presented the Management Company Report and told the Board that Marcus May no longer has an ownership interest in Cambridge and that she expects Cambridge to undergo some rebranding. Cambridge recently held a retreat in Columbus for the dropout recovery schools, much of which was focused on Career Tech. Marshall High School is the model being used for Cambridge-operated dropout recovery schools around Ohio.

The Board reviewed the Management Company Report and Mr. McIntosh noted that he had discussed with Ms. Wachter adding additional resources to respond to the deficiencies highlighted in the Onsite Assistance Review. Thereafter, upon a motion duly made by Mr. McIntosh and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolution:

18-05 RESOLVED, that the Board of Directors accepts the Management Company Report as presented.

A draft Memorandum of Understanding between Cliff Park and Youth Build is being circulated. Youth Build hopes to start operating at Cliff Park on March 13. Thereafter, upon a motion duly made by Mr. McIntosh and seconded by Ms. Calhoun, the Board of Directors unanimously passed the following resolution:

18-06 RESOLVED, that the Board of Directors authorizes its Board President to negotiate and sign a Memorandum of Understanding with Youth Build consistent with the best interests of the School.

Mr. Waechter referred the Board to the State of the School Report in the Board Book and mentioned that the School would be holding a lockdown drill this Monday.

Mr. Hale commented on ALICE training in relation to the recent Parkland, Florida school shooting. He explained that the SRO Association offers options on active shooter training. He noted that the School has cameras as well as access control.

Mr. Hale suggested that the School consider having a strategic planning retreat to discuss how the School will move forward over the next 5 years. The School is in a solid financial position and there followed a brief discussion about the retreat. Thereafter, upon a motion duly made by Mr. McIntosh and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolution:

18-07 RESOLVED, that the Board of Directors accepts the State of the School Report as presented.

The Board reviewed the Racial Balance information and found that the School's demographics were reasonably similar to the community's demographics. Thereafter, upon a motion duly made by Ms. Goettsche and seconded by Ms. Barnes, the Board of Directors unanimously passed the following resolution:

18-08 WHEREAS, the Board of Directors has reviewed a comparison of Cliff Park High School's current racial and ethnic demographics with the demographics for the local School District and the surrounding area, and

WHEREAS, the School markets to every subsection of the potential student population,

BE IT RESOLVED, that the Board of Directors finds the School's marketing plan continues its commitment to the requirements of the applicable racial and ethnic balance laws.

Mr. McMillin briefly discussed the Form 990 Tax Return for the School which is ready to be filed. Thereafter, upon a motion duly made by Ms. Goettsche and seconded by Mr. McIntosh, the Board of Directors unanimously passed the following resolution:

18-09 RESOLVED, that that the Board of Directors accepts the Form 990 Tax Return and authorizes it to be filed.

There were no changes to the policies that were presented. Thereafter, upon a motion duly made by Ms. Goettsche and seconded by Mr. McIntosh, the Board of Directors unanimously passed the following resolution:

18-10 RESOLVED, that the Board of Directors approves the following policies: Internet Safety Policy, Pesticide Policy, Corporal Punishment Policy, College Credit Plus Policy and Whistleblower and Fraud Reporting Policy as presented.

Mr. Clements explained the requirement to have a designee attend the Attorney General's Public Records Training. The Board agreed to designate Ms. Scheiman to attend that training on its behalf. Thereafter, upon a motion duly made by Mr. Hale and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolution:

18-11 RESOLVED, that the Board of Directors appoints Becky Scheiman of Nicola, Gudbranson & Cooper, LLC as the Board's designee under Ohio Revised Code 149.43(E)(1).

Under new business, the Board discussed attending the National Charter School Association Conference in Austin, Texas in June. There will be a price increase if the Board delays making a decision. Thereafter, upon a motion duly made by Ms. Goettsche and seconded by Mr. McIntosh, the Board of Directors unanimously passed the following resolution:

18-12 RESOLVED, that the Board of Directors authorizes expenditures consistent with the Travel Policy for up to seven (7) Board members to attend the National Charter School Association Conference in Austin, Texas June 17-20.

Thereafter, the meeting was adjourned.

_____, Secretary
Cliff Park High School