

DRAFT

**MINUTES FROM THE MEETING OF THE
BOARD OF DIRECTORS OF
CLIFF PARK HIGH SCHOOL
HELD ON OCTOBER 18, 2016**

Directors attending: Rodney Hale, Robert McIntosh, Nicole Barnes, Kelly Goettsche, Fred Shuemaker, and Deborah Dorsey.

Guests: Jason McMillin, Brian Dunbar, Jeff Waechter, Karen Wachter, Josh Gossett, Chuck Hall, and Arthur L. Clements, III, Esq.

Mr. Hale called the Meeting to order at 6:05 p.m. and following introductions asked for a motion concerning the Agenda. Thereafter, upon a motion duly made by Ms. Goettsche and seconded by Ms. Dorsey, the Board of Directors unanimously passed the following resolution:

16-72 RESOLVED, that the Board of Directors accepts the Agenda for the Board Meeting on October 18, 2016, subject to any amendment by the Board of Directors during said meeting.

The Board reviewed the Amended and Restated Minutes from August 16, 2016. Thereafter, upon a motion duly made by Mr. McIntosh and seconded by Ms. Dorsey, the Board of Directors unanimously passed the following resolution:

16-73 RESOLVED, that the Board of Directors approves the Amended and Restated Minutes from the August 16, 2016 meeting as presented.

Some corrections were made to the September 20 minutes. Thereafter, upon a motion duly made by Ms. Barnes and seconded by Mr. McIntosh, the Board of Directors unanimously passed the following resolution:

16-74 RESOLVED, that the Board of Directors approves the minutes from the September 20, 2016 meeting as amended.

Mr. Clements provided the Legal Update and told the Board that provisions of House Bill 2 continue to be implemented and that this month, the School will be required to submit a Budget to ODE in a new format on or before October 31, 2016. Additionally, the results of the Sponsor Performance Review were recently announced and will impact whether Sponsors can open new schools.

Mr. Dunbar presented the Sponsor's Report and reviewed with the Board the Sponsor Connection newsletter and mentioned that the Sponsor will be asking the Board and the School leaders to focus significant attention on the OIP, which should guide most decisions at the School. In response to a question from Mr. McIntosh about

how the Board could best follow up, Mr. Dunbar noted that the OIP Implementation Monitoring Tool is no longer required, but that the Board should be comparing the School's OIP and its goals against the data collected by the School. Ms. Dorsey commented that any school needs strong attendance in order to be successful.

Mr. Dunbar noted that the Sponsor would be offering a webinar on a Board's Roles and Responsibilities in evaluating the OIP. Thereafter, upon a motion duly made by Ms. Dorsey and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolution:

16-75 RESOLVED, that the Board of Directors accepts the Sponsor's Report as presented.

Mr. McMillin presented the Financial Report and noted that the School was very close to the FTE budget and within 4 or 5 student FTEs. The School's cash position is strong and the School is current on its accounts payable. The Auditors have done their planning and hope to complete the audit by December 31, 2016.

Mr. McIntosh asked about the variance between the budget and actual salaries and wages. Mr. McMillin responded that this represented a timing issue and that he would not recommend changing the budget based on this variance.

Thereafter, upon a motion duly made by Ms. Dorsey and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolution:

16-76 RESOLVED, that the Board of Directors accepts the Financial Report as presented.

Ms. Wachter presented the Management Company Report and congratulated St. Aloysius on its Effective sponsor rating. Ms. Wachter noted that she and other Cambridge personnel had attended the training on the new Local Report Card and that Cambridge continues to work with EMG on marketing for career tech programs. Ms. Wachter also noted that Cambridge Education Group will soon be the recipient of accreditation by AdvancED. This is the result of an eighteen month long process during which time Cambridge was exhaustively reviewed, investigated, and analyzed by AdvancED to ensure that it is an organization of the highest quality and integrity. Once this accreditation is received, Cambridge will be the only charter school management company in Ohio with an accreditation. Thereafter, upon a motion duly made by Mr. McIntosh and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolution:

16-77 RESOLVED, that the Board of Directors accepts the Management Company Report as presented.

Mr. Waechter presented the State of the School Report and highlighted a fact that two students at Cliff Park are playing sports at their local high school while enrolled

at Cliff Park. In response to a question from Mr. Hale about the level of interaction with the public school students, Mr. Waechter commented that both students had integrated well because they were playing sports at high schools that they had previously attended.

Thereafter, upon a motion duly made by Mr. McIntosh and seconded by Ms. Dorsey, the Board of Directors unanimously passed the following resolution:

16-78 RESOLVED, that the Board of Directors accepts the State of School Report as presented.

Mr. McMillin reviewed with the Board the Five Year Forecast and the new ODE Budget, both of which are due by October 31. The expenses on the Budget match the expenses as they appear in the Five Year Forecast and as previously approved by the Board in connection with the budget adopted last June. It was noted that the School may be eligible to receive some career tech funding. Thereafter, upon a motion duly made by Ms. Goettsche and seconded by Ms. Dorsey, the Board of Directors unanimously passed the following resolutions:

16-79 RESOLVED, that the Board of Directors approves the 2016-2017 ODE Budget Form and authorizes its Treasurer to file it as presented or with any subsequent revisions required by the State of Ohio and approved by the Board President.

16-80 RESOLVED, that the Board of Directors approves the Five Year Forecast and authorizes its Treasurer to file it as presented or with any subsequent revisions required by the State of Ohio and approved by the Board President.

The Board reviewed the draft Annual Report which must be submitted by October 31. Thereafter, upon a motion duly made by Ms. Barnes and seconded by Ms. Goettsche, the Board of Directors unanimously passed the following resolution:

16-81 RESOLVED, that the Board of Directors approves the Annual Report subject to any further modifications approved by the Principal and the Board President.

Mr. Hale asked if there were any Board member comments. Ms. Barnes suggested to Mr. Waechter that the theater in Springfield be considered for graduation and also asked both principals whether any information was being shared with students about the dangers of texting and driving. Mr. Waechter mentioned that he has engaged an instructor to teach about the dangers of distracted driving and Mr. Hall intends to use the same person. It was confirmed that the graduation date is December 15.

Mr. Hale noted that Ms. Dorsey had tendered her resignation which will be effective at the end of the year. It was noted that she has a conflict with the scheduled December meeting due to some requirements related to her new job. After some discussion, it was agreed to move the December meeting to December 13.

There followed a discussion about Board member candidates and it was agreed that an advertisement should be posted and that if possible, prospective new board members should come from the Springfield area.

Thereafter, the meeting was adjourned.

Deborah Dorsey, Secretary
Cliff Park High School